

Prairie Power Inc. is an Equal employer and complies with all applicable Federal, State, and local laws concerning discrimination in employment. No question in this Application is intended to elicit information in violation of any such law, nor will any information obtained in response to any question be used in violation of any such law. Prairie Power Inc. complies with the law regarding reasonable accommodations for disabled applicants. Applicants who require reasonable accommodations to participate in the interview process should contact the Human Resources Specialist to arrange for such accommodation.

Please read this Application carefully and print your responses in ink or use a typewriter. You may submit a personal resume to accompany this Application; however, it is important for you to answer all questions and complete all sections of this Application. We will retain your completed Application in our active files for ninety (90) days.

BACKGROUND INFORMATION

Last Name	First	Middle	Date of Application
If any of your educational or employment records are under any name(s) other than that show above, please provide the name(s) under which these records may be located			Business Phone (only if we may contact you at work) ()
Street Address			Home Phone ()
City	State	Zip	Social Security No.
Were you previously employed by Prairie Power Inc.? If "Yes," please give dates of employment and location(s).			Have you reached your 18th birthday?
<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No

Since reaching age 18, have you ever been convicted of a crime [in the last seven years] including felonies and misdemeanors, but excluding summary offenses such as speeding tickets, which has not been annulled, expunged, or sealed by a court?
 Yes No If "Yes," please describe in full detail including date(s), location(s) and the nature of the offense(s).*

*A conviction record will not automatically result in your disqualification for employment; felony and misdemeanor convictions will be considered only to the extent they relate to the job for which you have applied. However, failure to disclose a conviction and/or mischaracterization of a conviction automatically will result in your ineligibility for employment and/or termination of employment (even if the conviction would not have barred your employment had it been properly disclosed).

Please identify any relatives or friends currently employed by Prairie Power Inc. indicating job title and place of employment.

Have you signed any agreement with any prior or existing employer which includes any restrictions on you ability to compete; to contact customers, clients or employees; or to use and/or disclose business, client or customer information? Yes No
 If the answer to the preceding inquiry is "Yes," please provide Prairie Power Inc. with a copy of the agreement so that Prairie Power Inc. can consider whether and to what extent the agreement may preclude and/or restrict your employment with us, if an offer is extended.

JOB INTEREST

Position Applying For _____

How did you learn about this employment opportunity? (Check only one)

<input type="checkbox"/> Advertisement in _____ Name of Publication	<input type="checkbox"/> State Employment Service
<input type="checkbox"/> Employment Agency _____	<input type="checkbox"/> From and employee of _____ (if so, please identify below)
<input type="checkbox"/> Other Source (Please describe) _____	Name _____

Have you worked with any employment recruiter, either directly or indirectly, within the previous twenty-four (24) months?
 Yes No

If "Yes," did the recruiter play any role, direct or indirect, in you deciding to apply to Prairie Power Inc.?
 Yes No

Employment State Desired (Check all that apply):

<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time	<input type="checkbox"/> Temporary
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Days and Hours Desired	Are you employed now? If so, Date available
Available for overtime? <input type="checkbox"/> Yes <input type="checkbox"/> No	Salary/Wages Desired

**EDUCATION, TRAINING AND
PROFESSIONAL LICENSURE/REGISTRY/CERTIFICATION**

Prairie Power Inc. may verify with the sponsoring educational/training facility all information disclosed in this Section.

School	Name and Location of School	Course of Study	No. of Years Completed	Did you Graduate?	Type of Diploma or Degree
High School				<input type="checkbox"/> Yes <input type="checkbox"/> No	
College or University				<input type="checkbox"/> Yes <input type="checkbox"/> No	
College or University				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Graduate or Professional School				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Trade or Business School				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Training in	Name and Address of Training Program			Board Status	
				<input type="checkbox"/> Board Eligible <input type="checkbox"/> Board Certified Date	
	Name and Address of Training Program			Board Status	
				<input type="checkbox"/> Board Eligible <input type="checkbox"/> Board Certified Date	

Do you hold professional licensure? Yes No If "Yes," please list below all state/jurisdictions in which you now hold or have held licensure as a professional:

<u>State/Jurisdiction</u>	<u>License No.</u>	<u>Type of Licensure</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Has your professional license ever been voluntarily withdrawn or have you ever been disciplined by or has your professional license ever been revoked, suspended, reduced, limited, placed on probation, not renewed, or subject to reprimand by a professional board or other regulatory agency?

Yes No If "Yes," please describe in full detail the circumstances and outcome:

Do you hold other professional registry/certification? Yes No If "Yes," please provide particulars:

Describe any other education, training, skills or certificates you possess which are relevant to the position for which you have applied:

List all methods, techniques, equipment and computer software applications which are relevant to the position for which you have applied and with which you are proficient:

Describe present and past memberships in professional organizations, including offices held (you may exclude any memberships which suggest or disclose your race, color, national origin, religion, disability, or any other protected status):

List published articles/research of a work-related nature:

EMPLOYMENT RECORD

Starting with current or most recent, list all employers past and present. Include self-employment and summer and part-time jobs. If more space is required, please continue on a separate sheet. You may attach a resume, but you must complete this part of the Application as well. Prairie Power Inc. may verify all information disclosed in this Section.

1	Company Name of Current or Most Recent Previous Employer		Base Pay (annual) Start \$ Last \$	Type of Business
	Street Address		Other Compensation (Shift Premium, Bonus) \$ per	Employed <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time
	City, State and Zip		Telephone ()	May we Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Date Hired	Date Separated	Name and Title of Immediate Supervisor	
	Reason for Leaving			
	State Current/Last Job Title and Describe Your Work:			
	Significant Job-Related Accomplishments:		Describe how these accomplishments benefits your employer:	
2	Company Name of Current or Most Recent Previous Employer		Base Pay (annual) Start \$ Last \$	Type of Business
	Street Address		Other Compensation (Shift Premium, Bonus) \$ per	Employed <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time
	City, State and Zip		Telephone ()	May we Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Date Hired	Date Separated	Name and Title of Immediate Supervisor	
	Reason for Leaving			
	State Current/Last Job Title and Describe Your Work:			
	Significant Job-Related Accomplishments:		Describe how these accomplishments benefits your employer:	
3	Company Name of Current or Most Recent Previous Employer		Base Pay (annual) Start \$ Last \$	Type of Business
	Street Address		Other Compensation (Shift Premium, Bonus) \$ per	Employed <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time
	City, State and Zip		Telephone ()	May we Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Date Hired	Date Separated	Name and Title of Immediate Supervisor	
	Reason for Leaving			
	State Current/Last Job Title and Describe Your Work:			
	Significant Job-Related Accomplishments:		Describe how these accomplishments benefits your employer:	

ADDITIONAL JOB-RELATED EXPERIENCE

Describe any other experiences (e.g. volunteer work), qualifications, skills or abilities which you possess in addition to those you have outlined above and which you consider important to the successful performance of the job for which you are applying (you may exclude any experiences which suggest or disclose your race, color, national origin, religion, disability or other protected status).

REFERENCES

List current and former co-workers, colleagues and/or professional acquaintances not related to you (other than those persons listed previously) who can provide first-hand knowledge of your qualifications and abilities. Prairie Power Inc. may contact these references in connection with its consideration of your credentials.

Name	Relationship to You	Occupation and Title	Phone No.(Including Area Code)	Years Known

STATEMENT CONCERNING SCREENING FOR SUBSTANCE ABUSE

I understand that, if I am otherwise qualified for employment, Prairie Power Inc. may extend to me a conditional offer of employment and such offer will be contingent upon my passing successfully a substance abuse screening test, as required by law or Prairie Power Inc. policy. With regard to certain positions, the substance abuse screening test may be part of a more comprehensive health screening examination.

I also understand that I will not be hired if I test positive for an illegal drug, refuse to provide a specimen on the date and time required, refuse to consent to testing on the date and time required or provide a false or tampered specimen.

I further understand that, if I become employed by Prairie Power Inc., I will be subject to Prairie Power Inc.'s Drug Free Workplace Policy. Included among the provisions of the Drug Free Workplace Policy are requirements for drug and/or alcohol testing whenever Prairie Power Inc. has reason to believe that an individual may be under the influence of drugs and/or alcohol while on duty or on the premises of Prairie Power Inc.

You may obtain additional information about Prairie Power Inc.'s Drug and Alcohol Testing Program from the Human Resources Specialist.

APPLICANT'S CERTIFICATION, AUTHORIZATION AND UNDERSTANDING

Please read carefully and, if you need clarification, ask questions before signing below.

I certify that the answers given by me to the foregoing questions and the statements made by me in this Application for Employment are correct and complete. I understand that, if I become employed, any material misrepresentation or omission of fact in this Application or in any resume or other materials submitted in connection with this Application for Employment shall be grounds for my discharge from employment.

I authorize Prairie Power Inc., as part of its evaluation of my suitability for employment, to verify all education, training, and professional licensure/certification/registry claimed by me and to secure from my previous employers and references information concerning my professional accomplishments, skills, work characteristics and ability. I further authorized Prairie Power Inc. to secure from the appropriate sources information concerning criminal convictions and agree to execute the written authorizations necessary for Prairie Power Inc. to obtain access to and copies of records pertaining to the above information. For these purposes, a photocopy of my signature which appears below shall serve in the same capacity as an original.

In compliance with the federal Immigration Reform and Control Act, I certify that, if hired, I will provide, within three (3) business days from the date my employment begins, proof of my identify and eligibility for employment in the United States.

I understand that this Application for Employment is not a contract for employment and that, if I am employed, employment with Prairie Power Inc. is "at will." This means that both Prairie Power Inc. and I each retain the right to terminate my employment for any or no reason with or without cause or notice at any time. I also understand that no representative of Prairie Power Inc., other than its President or a duly authorized representative of the President, and then, only in writing, has the authority to enter into any agreements for employment for any specified time or to make any agreement contrary to this understanding.

Further, I understand that, if I am employed, all materials, equipment and space allocated to me for the performance of my duties, as well as my own personal property brought onto Prairie Power Inc.'s premises, may be inspected as deemed necessary by Prairie Power Inc., with or without notice, at its sole discretion.

I also understand that, upon the commencement of my employment or during the period of my employment, I may be required to sign as a condition of my employment certain standard agreements protecting Prairie Power Inc.'s confidential/proprietary information, trade secrets and customer/client relationships.

Application's Signature	Date
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